

Contractor Checklist

Please ensure the following items listed below have been completed before sending back the **all** of the required documents to UnitingSA. If you have any queries at all, please ring 1800 800 111.

Documents can be returned in the following methods:

- Email propertyadmin@unitingsa.com.au
- Mail to 1B Glebe Street, Alberton SA 5014

Pre Qualification Form

Completed by a representative on behalf of the company

COVID-19 Vaccination Clearance Form

Agreement signed by a representative on behalf of the company

General Information Form

Completed by a representative on behalf of the company

Statutory Declaration

Please attach a copy signed by a Justice of the Peace

Contractor Acknowledgement Form

Completed with each Contractors First name, Surname and Signature

Certificate of Currency

Please provide a current copy for Public Liability and Professional Indemnity Insurance

Return to Work SA (RTWSA)

Please attach a copy

Workers Licence/s & Permit/s Details

Please attach **all** relevant licences (inc white cards)

Internal WH&S Management System (if applicable)

Please attach copy of your organisations WH&S management system